MINUTES

INDIAN CREEK VOLUNTEER FIRE DEPARTMENT

BOARD OF DIRECTORS MEETING

MONDAY, OCTOBER 12, 2020 @ 5 PM LAKE KIOWA LODGE

ASSEMBLY ROOM, LAKE KIOWA, TEXAS 76240

CALL TO ORDER

Board Members Present

\_X\_President Dennis Engels \_X\_ Vice President Barbara Fox

\_\_X\_Treasurer Norma Desilets \_\_ Secretary Tabatha Polley

\_\_\_ Ad Hoc Randy Cade

Ex Officio Members: \_X\_ Chief, Monroe Salsman \_\_X Assistant Chief Bryan Buchanan

Other Attendees:

\_X\_\_ LKPOA Board Liaison Jim Adams

Meeting was called to order, with a quorum present.

1. CONSENT AGENDA (To permit time for a focus on Division of Labor Fish Fry, and grants, our Treasurer and Chief are asked to submit their reports prior to the meeting)
2. Approve Minutes of September 9, 2020, Meeting

1. Review and Approve Treasurer’s Report

 \*\*Insert Treasurer’s Excel Spreadsheet File Here\*\*

1. REVIEW AND APPROVE CHIEF’S CALL/ RUN REPORT Calls in August, 2020:

 \_\_2\_ Fire \_20\_\_Rescue/Medical

 \_\_ Hazardous Condition \_\_8\_ Service Call

 \_\_2\_ Good Intent Call \_\_1\_ False Alarm/False Call

 \_\_ Severe Weather/Natural Disaster \_33\_\_ Total.

 Motion to Accept Consent Agenda: Fox. Second: Desilets. Motion

carried.

1. Emergency Services District (ESD)
2. Petition
3. Tally: 340 signatures have been obtained.
4. Petition with signatures and boundary maps were filed by Lynn Switzer on September 21, 2020.
5. Letter to City Manager requesting consent of obtaining approximately 1 square mile of Gainesville ETJ submitted on September 21, 2020 and accepted and approved October 6, 2020.
6. Waiting to hear back from Judge Brinkley on date of presentation to commissioners. Judge Brinkley will present the petition to the Commissioners. ICVFD’s attorney and board members will attend. Commissioners will then schedule a public hearing.
7. The Cooke County Sherriff, Clerk and others will post official notices of this Public Hearing, and ICVFD will work to have a strong turnout for the hearing.
8. ICVFD Board members, firefighters and ESD committee members will conduct Town Hall meetings inside Lake Kiowa and elsewhere within the fire district.
9. 2020 ICVFD Golf Tournament
10. After Action Report: Net profit: $22,090.00. All thank you notes for sponsors have been written and mailed. 104 players enjoyed the day in support of the fire department.
11. Fox will send golf committee requests for 2021 and 2022 tournament dates in May.
12. Fish fry/Auction—November 8, 2020; Sunday, 5:00-7:00 P.M.
13. Organization:
14. Food—Mike Merolla-confirmed.
15. Tea, ice, cups—Norma will obtain.
16. Keg of beer—Barbara will obtain.
17. Water—Bryan will obtain.
18. Trash Monitor—Monroe.
19. Compactor trailer from POA—Barbara emailed POA.
20. Cups for beer—Monroe.
21. Donation boot at drink station—Monroe.
22. Next-door, website—Barbara--done.
23. Facebook—Monroe.
24. Banners—D Noble.
25. Security notification—Barbara--done.
26. Tickets: presell tickets bagged for board members and firefighters to sell.
27. Spreadsheet sign up—Barbara—needs to solicit volunteers to work it.
28. Fox will notify Judge Brinkley closer to the date. Steve Wunderlich and Cathy Gray have been emailed.
29. Emcee: Barbara
30. Chief: Monroe will speak on behalf of the firefighters
31. Prayer: Denny
32. Sound system: Barbara
33. Tickets are bagged and ready for pre-sale.
34. Fox will distribute wristbands to major sponsors who qualify for free fish fry tickets.
35. Fox booked the Pavilion for October 2, 2021 for next year’s Fish Fry/Auction. Barbara will book 2022.
36. Vehicles and Equipment –
37. B-801 is a 2012 Ford brush truck—VIN5356: Remains operational.
38. E-801 is a 2000 Spartan Pumper fire engine—VIN3594. Because repairs require more than one day on-site the engine will be taken to by Metro Fire, Mansfield, TX, on October 28, 2020. It will be out of service 2-3 days.
39. T-801 is a 2014 Int’l Pumper Tanker Fire Tender—VIN 4343: Remains operational. Fuel filter needs changing. Preventive maintenance will be done in preparation for pump testing.
40. B-802 is a 1998 Stewart Brush Truck—VIN EDJG, 22 years old is running and operational. Assistant Chief Buchanan has begun researching and getting bids for a new B802, while facing some of the same COVID 19 production delay issues. ICVFD is also awaiting the possibility of a Texas Forest Service Grant money.
41. R801 (2004) Chevy First Responder—VIN1015. Rescue 801, a 2004 Suburban, is no longer operational and was sold for salvage for $2000. New Rescue Tahoe Purchase update: Replacing R801. Due to auto manufacturing shutdowns, there are no appropriate emergency service vehicles in any inventories examined to date available for purchase. Chief Buchanan has placed an order for an appropriate 2021 vehicle. ICVFD Personnel continue to rotate use of Rescue 802 during the wait for a second emergency vehicle. Barbara will take care of VFIS notification.
42. R-802, 2019 Chevy Tahoe Rescue Lt—VIN 0526. Remains operational.
43. Volunteer Mechanics: Preventive Maintenance requirements continue on all vehicles and other equipment. During the next two weeks, Captain John Salsman will meet with local volunteer mechanics to assess and arrange for their help with routine maintenance requirements.
44. Other Equipment/Vehicle Concerns
45. Grants
46. Pending: SAFER Hiring Grant Application.
47. Received: SAFER Recruiting and Retention Grant - 4-year funding restricted to recruiting and retention as a temporary expense offset. This grant starts 14 November 2020 and can help with ICVFD’s necessary transition to an ESD. The Grant Program Manager position has been posted on FB, Next-door, Communique, Indeed, ICVFD website, and NCTC “handshake” page. Interview Committee Members, Barbara Fox, Denny Engels, Bryan Buchanan, Norma Desilets, Gerald Smith, and Gary Cotton, have begun initial telephone interviews.
48. Pentex Electric announced Grants to 20 local charitable and 501C3 entities, beyond their standard annual grants. Desilets will inquire as to how ICVFD can be considered for these additional funds.
49. ICVFD is applying for this year’s Walmart Grant Program.
50. Electrical issues: Electrical lines have been completed. Extractor and dryer have been installed. Bryan will buy detergent Since the bid selected was over $1000, Fox made a motion via email for ICVFD to pay $500 of the bid so we would not have to wait for POA approval. Charlie Foster approved the electrical proposal bid from McKenzie Molsbee. The related bid for plumbing accommodation went to Stokx Plumbing who agreed to perform the work at no cost. Motion Fox, Second Engels, to validate email ballot approving ICVFD payment of $500 as ICVFD share of electrical upgrade. Motion Carried.
51. Bylaw changes—reviewed proposed revisions of ICVFD bylaws. Proposed changes were approved at the regular October 2020 ICVFD Board meeting.
52. Election Committee Formation. Three of our five board members complete their terms in Spring 2021. ICVFD will use local announcement platforms, including social media, to identify candidates, including current board members willing to seek reelection for these three slots.

 Other Business as Time allows.

1. A meeting of our chiefs and Dr. Lewis, Cooke County Medical Director, resulted in sanctioning ICVFD for Advanced Life Support. Approval will enhance already strong ICVFD medical call response. Approved pending training and equipment.
2. Annual Donation Letter—Preparing to stuff letter in LKPOA Bills and mail to ICVFD District residents outside Lake Kiowa. Board members and friends are invited to put on your calendar to stuff letters in LKPOA billing envelops at the POA office November 3rd, 9am. Letters for outside Lake Kiowa will be stuffed at the fire department on Friday, October 16th, at 3:00 PM.
3. Request for $300 from D Noble for external Fire Station Christmas decorations. Motion: Fox, Second: Desilets. Motion carried.
4. Habitat for Humanity requested that ICVFD donate one microwave to them for year 2021. Motion, Fox, to donate one microwave that was given to ICVFD, Second: Desilets, Motion carried.
5. Cooke County audit/contract update—Fox delivered to Ray Fletcher October 12, 2020.
6. Zoom contract remains in place during the COVID 19 period.
7. Trick or Treat at Fire Station—Chief Salsman will set this up.

Respectfully submitted,

Denny Engels and Barbara Fox