MINUTES

INDIAN CREEK VOLUNTEER FIRE DEPARTMENT

BOARD OF DIRECTORS MEETING

MONDAY, July 13th, 5 PM LAKE KIOWA LODGE

LAKE KIOWA, TEXAS 76240

CALL TO ORDER

Board Members Present

\_X\_ President, Dennis Engels \_X\_Vice President, Barbara Fox

\_\_ Treasurer, Norma Desilets \_\_ Secretary, Tabatha Polley

\_X\_ Ad Hoc, Randy Cade

Other Attendees:

\_X\_Chief, Monroe Salsman \_X\_ Assistant Chief, Bryan Buchanan

\_\_ LKPOA Board Liaison, Jim Adams,

Meeting was called to order, with a quorum present.

1. CONSENT AGENDA (To permit time for a focus on Division of Labor for our Petition Drive, Golf Tournament and Fish Fry/Auction, our Treasurer and Chief were asked to submit their reports prior to the meeting)
2. Approve Minutes of JUNE 8TH, 2020, Meeting

1. Review and Approve Treasurer’s Report

 \*\*Insert Treasurer’s Excel Spreadsheet File Here\*\*

1. REVIEW AND APPROVE CHIEF’S CALL/ RUN REPORT Calls in June, 2020:

 2 Fire 28 Rescue/Medical

 \_\_ Hazardous Condition 3 Service Call

 3 Good Intent Call 2 False Alarm/False Call

 \_\_ Severe Weather/Natural Disaster 38 Total.

 Motion to approve consent agenda: Fox. Second: Cade. Motion

 carried.

 Chief Salsman also noted the continuing trend of a few volunteers

 handling most calls. The chiefs were asked to extend our deepest

 appreciation for the continuing outstanding service of our ICVFD

 force, as noted in numerous recent accolades from the general public

 in Lake Kiowa and throughout the remainder of the fire district.

1. Emergency Services District (ESD), Petition

Board Member and Chief Petition Drive Assignments:

Discussion focused on ESD Committee recommendations re: ICVFD’s ESD petition drive. Board members will join ESD committee members in seeking 20 signatures each from associates, friends, neighbors. Additionally, committee and board members will seek permission to solicit signatures from groups, such as , WGA, MGA, American Legion and others, with a goal of obtaining 300 signatures requesting an election in May 2021. Chiefs Salsman and Buchanan will ask all volunteer firefighters to consider signing the petition and soliciting signatures. Barbara Fox will coordinate and collate complete forms. The ESD Committee will meet Monday, August 3, to determine next steps in the petition drive. The Board anticipates formal presentation of the completed petition sheets to the Cooke County Commissioners’ Court on 14 September, requesting a district wide election in May, 2021.

ICVFD will submit an article to the LK Communique requesting fire district-wide support for the petition drive. An ESD Question and Answer sheet will also be submitted for the August Communique.

ESD Committee Next Steps

Barbara Fox: update on ESD power point to Commissioner’s Court when ICVFD formally submits the Petition.

Planning is underway for Town Hall meetings throughout the district prior to the election.

ESD revenue estimates from the Cooke County Appraisal Office and border clarifications from the Gainesville City Manager and Fire Chief.

1. 2020 ICVFD Golf Tournament—Rescheduled for Monday, September 14th at 1:00PM. ORGANIZATION: Randy Cade Update: Including discussion of new game format, e.g. various green arrangements, refreshments; food, prizes, etc. Careful attention was focused on COVID 19 issues to ensure social distancing and appropriate means of possible food distribution, with an eye to lessons learned from Kiwanis barbeque fundraiser event in August..

Sponsor solicitation Assignments for Board, Chiefs: This matter was discussed in conjunction with this year’s fish fry.

1. Fish fry/Auction

Organization: food, drinks, tickets, auctioneer: Barbara Fox will coordinate food, and firefighters will coordinate safe food service.

DONOR SOLICITATION: In view of COVID 19 issues and noting the need for continued fund raising, the board decided to have board members and firefighters not seek auction items and concentrate on seeking event sponsors and donors by combining simultaneous sponsor and donor solicitation for both for both events.

Sponsorships will be reviewed during event planning at the August board meeting, August 10th..

1. Vehicles and Equipment

 New Rescue Tahoe Purchase update: Replacing R801 a 2004 Suburban

 with numerous problems due to extensive emergency response use.

Chief Buchanan is researching its replacement in 2020. Due to auto plant shutdown because of COVID19, bids will be sought for an appropriate emergency vehicle replacement regardless of original color, with some additional cost for appropriate emergency paint and decals.

E801 Repair: Engine 801 is going to need about $3500 worth of repairs; the water valves on its plumbing are 20 years old and need to be rebuilt. Metro Fire, one of our fire truck servicing companies, can send a service truck up from Mansfield to perform the repairs at our fire station (limiting E801 out of service time). Even if we sell the truck next year, this repair/refurbishing will hold its value. Motion: Fox, to approve approximately $3500 worth of repairs to Engine 801; Second: Cade. Motion carried.

T801 is having some fuel issues. It is out of service.

1. Extractor/Dryer: Ratification of the email vote for the extractor/dryer. Motion: Cade. Second: Fox. Motion carried.
2. Grants

Pending: FEMA Grant Applications for SAFER Hiring, SAFER Recruiting and Retention and Rescue Equipment. Chief Buchanan notes that these applications remain active, pending FEMA review. Barbara submitted the reimbursement workers’ comp. grant.

1. Bylaws Committee: will be tabled until August meeting due to Desilets being absent.

 Other Business as Time allows.

 Meeting was adjourned at 7:00 PM.

* References
1. E-801 is a 2000 Spartan Pumper fire engine—VIN3594, 20 years old and currently scheduled for required and non-routine maintenance, with replacement pending in the next two years. Assistant Chief Buchanan will begin researching and getting bids for a new E801.
2. T-801 is a 2014 Int’l Pumper Tanker Fire Tender—VIN 4343 with some warranty remaining, and is currently scheduled for required maintenance, to be sequenced with maintenance on E801; so one remains available for service at all times. T 801 is functioning well, with some engine repairs pending. T801 now has a new tarp to cover the hose bed.
3. B-802 is a 1998 Stewart Brush Truck—VIN EDJG, 22 years old is running and will be operational by summertime. Assistant Chief Buchanan will begin researching and getting bids for a new B802.
4. R801 (2004) Chevy First Responder—VIN1015 is a Suburban with numerous problems due to extensive emergency response use. Chief Buchanan is researching its replacement in 2020. Unable to obtain bids due to plant shutdown because of COVID19.
5. B-801 is a 2012 Ford brush truck—VIN5356, 7 years old, operational and continuing in service.
6. R-802, 2019 Chevy Rescue Lt—VIN 0526, is a fully equipped and operational Rescue Tahoe, with new decals and related signage.
7. Discussion about Assistant Chief’s email of process of initiating Apparatus Asset Numbers (AAS). After much discussion, proceed with using year/VIN numbers, but keep labels of R801 and R802 the same as now. Example: R801= 15VIN#. R802= 190526. Chief Salsman stated that, if he and Assistant Chief Buchanan switch vehicles, he does not mind it being called R802. Treasurer and Assistant Chief will start documenting the AAS along with label on their spreadsheets.
8. Other Business: Doorknobs/locks will be replaced circa April 1. New locks will utilize proximity cards, which are a more secure method to accommodate the turnover rate of volunteers and Board members. This method is also much faster than typing in the code, especially when it is raining, or one is responding to an emergency. The Board and firefighters will have cards issued to them, at least two weeks prior to the locks being changed. We will give this a try. The medium-quality system that was purchased has its limits, but it's an improvement on security. As a fail-safe, each Rescue will have a traditional key to be able to unlock the door, in the event of battery failure. This system cost roughly $700 for four locks and key cards. The traditional key card system costs about $3500, for our type of application. If this system is too difficult, we can always revert back to the old doorknobs. Marvin’s Pest Control would also be issued a card. Bryan Buchanan is working on this.

Respectfully Submitted,

Denny Engels, ICVFD Board President